

**FACILITIES MANAGEMENT****BUDGET UNIT: GROUNDS DIVISION (AAA FMG)****I. GENERAL PROGRAM STATEMENT**

The Facilities Management Department Grounds Division is responsible for the grounds maintenance services provided to county owned facilities and some leased facilities through a combination of in house personnel and private grounds maintenance service providers.

**II. BUDGET & WORKLOAD HISTORY**

	<b>Actual 1999-00</b>	<b>Budget 2000-01</b>	<b>Actual 2000-01</b>	<b>Budget 2001-02</b>
Total Appropriation	845,996	1,097,476	923,365	1,507,423
Total Revenue	364,361	363,000	373,669	716,000
Local Cost	481,635	734,476	549,696	791,423
Budgeted Staffing		27.0		27.0
<b><u>Workload Indicators</u></b>				
Acres Maintained	715	715	715	715

**III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)****PROGRAM CHANGES**

The increase in appropriations and revenue is to reflect the change in accounting standards as proposed by GASB 34, whereby all previous reimbursements shall be accounted for as revenue. The net change in revenue can be attributed to the loss of the Blockbuster account and grounds maintenance services to be provided. It is anticipated that the impact will be minimal due to additional work to be performed at other revenue generating programs and projects.

**GROUP: Internal Services**  
**DEPARTMENT: Facilities Management - Grounds**  
**FUND: General AAA FMG**

**FUNCTION: General**  
**ACTIVITY: Property Mgmt**

	<b>2000-01 Actuals</b>	<b>2000-01 Approved Budget</b>	<b>2001-02 Board Approved Base Budget</b>	<b>2001-02 Board Approved Changes to Base Budget</b>	<b>2001-02 Final Budget</b>
<b><u>Appropriations</u></b>					
Salaries and Benefits	785,179	960,879	997,010	6,153	1,003,163
Services and Supplies	431,519	503,107	521,967	(19,663)	502,304
Central Computer			1,956		1,956
Equipment	15,139	40,000	40,000	(40,000)	-
Total Expenditure Authority	1,231,837	1,503,986	1,560,933	(53,510)	1,507,423
Less:					
Reimbursements	(308,472)	(406,510)	(406,510)	406,510	-
Total Appropriation	923,365	1,097,476	1,154,423	353,000	1,507,423
<b><u>Revenue</u></b>					
Current Services	373,669	363,000	363,000	353,000	716,000
Total Revenue	373,669	363,000	363,000	353,000	716,000
Local Cost	549,696	734,476	791,423	-	791,423
Budgeted Staffing		27.0	27.0		27.0

## FACILITIES MANAGEMENT

### Total Changes Included in Board Approved Base Budget

#### Base Year Adjustments

<u>MOU/Inflation</u>	
Salaries and Benefits	36,131 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,860 Inflation, Risk Mgmt Liabilities
2410 Central Computers	1,956
Total Appropriation Change	56,947
Total Revenue	-
Total Local Cost	56,947
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Total 2000-01 Appropriation	1,097,476
Total 2000-01 Revenue	363,000
Total 2000-01 Local Cost	734,476
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Total Base Budget Appropriation	1,154,423
Total Base Budget Revenue	363,000
Total Base Budget Local Cost	791,423

#### **Board Approved Changes to Budget**

Salaries and Benefits	<u>6,153</u>	Change in step funding for various positions
	<u>6,153</u>	
Services and Supplies	(19,663)	Net reduction in materials required to provide Grounds maintenance services due to the loss of Blockbuster Pavilion
	<u>(19,663)</u>	
Equipment	<u>(40,000)</u>	Prior year's one-time purchase of riding mower and truck
Total Expenditure Authority	<u>(53,510)</u>	
Reimbursements	406,510	Change in accounting standards GASB 34, accounting for services rendered as revenue
Total Appropriation	<u>353,000</u>	
	353,000	Change in accounting standards GASB 34, accounting for services rendered net effect of loss of the Blockbuster Pavillion revenue
Total Revenue Change	<u></u>	
Total Local Cost Change	<u>-</u>	